

# PRIVACY POLICY

## INTEGRITY POLICY AND TREATMENT OF PERSONAL DATA

### BACKGROUND

H-Bird Aviation Services AB protects your privacy and strives for a high level of protection in all processing of personal data. All treatment performed by H-Bird Aviation Services AB is in accordance with applicable privacy laws. Within the EU / EEA, from 25 May 2018 the Data Protection Regulation<sup>1</sup> (GDPR) applies. You can read about GDPR [here](#).

H-Bird Aviation Services AB or the company otherwise designated as a personally responsible person is responsible in accordance with applicable data protection laws for the processing of your personal data as set out below. If you have any questions about this information text or if you wish to exercise any of your rights as set out below, contact H-Bird Aviation Services AB through the contact details listed below.

### COLLECTION AND TREATMENT OF PERSONAL DATA

Personal data refers to information that may, directly or indirectly, be attributed to you as an individual. Examples of such information are name, image, social security number, contact details, choices or interests you mentioned, IP address, date of interest. Personal data processing refers to all actions that we or third parties take with the personal data, such as collection, registration and storage.

We at H-Bird Aviation Services AB process personal information that you have provided us with the sole purpose of administering requests from you and any agreements with you, as well as providing information and services in connection with such requests and agreements.

Finally, personal data is also processed for statistical purposes to see how users use the site and to analyse search behavior, and to show you custom content. However, such information is only processed in aggregated form or in a form that cannot identify you as an individual. Information is also addressed indirectly in connection with the development, testing and administration of the IT systems that are linked to our site.

When using features on our site that allow you to post information or other material on our site, please note that such information may also contain personal information. In case your information contains information about other persons, you may only provide such information as you have received their consent to provide.

### LEGAL BASIS FOR TREATMENT AND STORAGE PERIOD

H-Bird Aviation Services AB always processes your personal information in accordance with applicable law. We process your personal information when it is necessary to fulfil an agreement with you and when we have another legitimate and legitimate interest in processing your personal information, such as an interest in promoting us to stakeholders or site visitors or an interest in develop our website or our products and / or services. If we treat your personal data for any purpose as sole applicable law, your consent is required and we will obtain your consent before we begin such treatment.

The data we collect in accordance with the above is deleted when the purposes of the processing have been completed.

### SAFETY FOR PROTECTION OF PERSONAL DATA

H-Bird Aviation Services AB ensures a high level of security for your personal data and has for this purpose taken appropriate technical and organizational security measures to protect your personal data from unauthorized access, modification, dissemination or destruction.

<sup>1</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Ordinance).

## **RESTRICTIONS IN EXCLUSION OF PERSONAL DATA**

We can hire external partners to perform tasks on our behalf, such as providing IT services or helping with marketing, sales, financial management, press releases, analysis or statistics. The execution of these services may mean that our partners, both within the EU / EEA and outside the EU / EEA, have access to your personal data. Companies that handle personal information on our behalf may always sign an agreement with us in order to ensure a high level of protection for your personal information, even with our partners.

In relation to non-EU / EEA partners, special safeguards are taken, such as signing agreements that include the standardized data transfer clauses adopted by the EU Commission and available on the EU Commission website.

H-Bird Aviation Services AB may also disclose personal data to third parties, such as the police or other authorities, regarding investigations of crimes or if we are otherwise required to provide such information on the basis of law or authority decision.

H-Bird Aviation Services AB will not disclose your personal information to any extent other than described in this section.

## **EXTERNAL LINKS**

This information on personal data processing applies to information that H-Bird Aviation Services AB deals with within the framework of our website. Our site may sometimes contain links to external websites or services that we do not control. If you follow a link to an external site, you are encouraged to review the privacy practices and information about cookies that apply to the particular site.

## **YOUR RIGHTS AND RIGHT TO SUBMIT COMPLAINT**

You are entitled to, in accordance with applicable privacy laws, at any time request access to the personal data processed about you, to correct incorrect personal information, that H-Bird Aviation Services AB ceases to process and delete your personal data, that processing of your personal data are limited, exercising your right to data portability, withdrawing consent for certain processing (where consent has been obtained) and opposing the processing of personal data. In such cases, please contact H-Bird Aviation Services AB through the contact details listed below. You also have the right to lodge complaints with the appropriate regulatory authority at any time if you believe that your personal data is processed in violation of applicable privacy laws.

## **CONTACT**

The person responsible for processing your data is H-Bird Aviation Services AB. If you have questions about how we treat your personal information please contact us via email or mail.

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